

REQUEST FOR PROPOSALS

Specifications with instructions for applicants for the provisions of weatherization services for the DOE, DOE-BIL and Utility Weatherization Program are available upon request from:

Community Teamwork, Inc.

Lawrence Bevere

Energy Conservation

45 Kirk Street

Lowell, Massachusetts 01852

Energyprograms@commteam.org, by phone (978) 654-4904, or fax (978) 654-7919

Submission of specified documentation and information if accepted by Community Teamwork, Inc. (CTI) places proposers on a list of authorized contractors who may be awarded individual jobs based upon a price quote process specific to each individual job and/or based on the DOE WAP Measures and Pricing for FY 2024 & 2025.

Each response to the RFP will require the submission by the proposer of documentation including but not limited to:

1) Proof of Commercial General Liability (CGL) and Auto insurance covering all operations to be performed under the agreement, with minimum limits of: \$1,000,000/\$2,000,000/\$2,000,000 for **weatherization contractors** including products completed insurance and worker's compensation insurance with \$500,000 statutory limits covering the subcontractor's employees. If you do not have an up to date COI on file with the agency already. **NOTE: CTI must be listed as a certificate holder and the additional insured description must include: Action Inc., National Grid USA and its direct and indirect parents, subsidiaries and affiliates in addition to Community Teamwork, Inc., ABCD, Inc., and EVERSOURCE, Inc. Included as Additional Insured with respects to General Liability and Auto.**

- 1) Appropriate Massachusetts licenses and certificates if not on file with CTI.
- 2) Warranty of products and services for a period of one year.
- 3) Agreement to comply with all federal and state regulations applicable to work performed by the applicant at CTI as an agent of government funded programs.
- 4) Sign and return the FY 2024-2025 price sheet(s) and DOE standard work specifications.

All required submissions must be received by **Phyllis Marion**, Purchasing Manager, CTI Purchasing Department located at 155 Merrimack Street, Lowell, MA 01852 by **3:00 PM local time on June 13, 2024.**

Community Teamwork, Inc. reserves the right to accept or reject any or all proposals not deemed in the best interest of Community Teamwork, Inc.

This notice is provided for informational purposes only and applicants shall be subject in all respects to the terms and conditions contained in the actual request for proposal.

CTI IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER

May 27, 28, 29, 2024