

## REQUEST FOR PROPOSALS

Specifications with instructions for applicants for the provisions of heating system repair and replacement services and/or asbestos abatement are available upon request from:

Community Teamwork, Inc.  
Lawrence Bever  
Energy Conservation  
45 Kirk Street  
Lowell, Massachusetts 01852  
[Energyprograms@commteam.org](mailto:Energyprograms@commteam.org) or by phone 978-654-4904

Submission of specified documentation and information if accepted by Community Teamwork, Inc. places proposers on a list of authorized contractors who may be awarded individual jobs based upon a price quote process specific to each individual job.

- A) Gas, Oil, Propane, Wood and Electric heating systems and space heater repairs and replacements.
- B) Heating System work i.e.:
  - Service calls and repairs
  - Replacement of furnaces and boilers
  - Retrofit measures
  - Clean tune and evaluations
- C) Miscellaneous related services including asbestos abatement and plumbing. Each of the above procurement types (A, B & C) will require the submission by the proposer of documentation including but not limited to:
  - 1) Proof of liability insurance Bodily Injury \$1,000,000/\$2,000,000, Operations \$2,000,000, Advertising \$1,000,000. In addition asbestos abatement contractors must have Fire Damage \$50,000 and Medical Expenses \$5,000.
  - 2) Appropriate Massachusetts licenses and certificates.
  - 3) Warranty of products and services for a period of one year from payment approval.
  - 4) Agreement to comply with all federal and state regulations applicable to work performed by the applicant at CTI as an agent of government funded programs.

All required submissions must be received by Phyllis Marion, Purchasing Manager, CTI Purchasing Department located at 155 Merrimack Street, Lowell, MA 01852 by **3:00 PM local time on August 30, 2024.**

Community Teamwork, Inc. reserves the right to accept or reject any or all proposals not deemed in the best interest of Community Teamwork, Inc.

This notice is provided for informational purposes only and applicants shall be subject in all respects to the terms and conditions contained in the actual request for proposal.

**CTI IS AN AFFIRMATIVE ACTION/EQUAL OPPORTUNITY EMPLOYER**

Lowell Sun Run time: 8/14, 8/15, 8/16 - 2024